

PARKMOR HEIGHTS HOMEOWNERS' ASSOCIATION
BOARD OF DIRECTORS MEETING: 10/14/2021 via ZOOM

Attendees: Gina Hewitt (President), Bill Brandt (Treasurer), Judy Robison (Secretary), Alice Scroggins (Asst. Treasurer), Kristy Vunesky (Asst. Secretary), Bruce Robison and Jon Sales. Homeowners who joined the ZOOM meeting were: Bob and Tricia Self, Barbara Fleming, Stephen England and Lindsey Scott.

Secretary's Report: Judy advised that minutes from the 09/13/21 meeting were emailed to Board members for corrections or additions. None were submitted. Kristy made a motion to accept the minutes submitted and Alice seconded it. All voted in favor.

Treasurer's Report: Alice advised that she too emailed the financial report for the month of September on 10/4/21. The report showed expenses amounting to \$3973.94 which includes the mowing cost for July and August. She advised that she currently has a bill from Shear Grasslands for \$69.78 but no explanation for what this expense is. She is trying to reach them for detailed accounting. So, the balance in the checking currently is \$9080.11 and the Long Range Reserve Account is \$14,600.61. Alice advised that we still have the closing cost for the pool, the winterizing cost for the plumbing at the pool, and the winterizing of the irrigation system, plus the mowing cost for September. Judy made a motion to accept the financial report, Kristy seconded it. All voted in favor.

COMMITTEE REPORTS:

- **Pool**-Jon advised that all the pool furniture is stored in the bathrooms and he will move the ladders and such into the pump room once the plumber has winterized things.
- **Grounds**-Stephen reported that he emailed to the board members a proposal from Solitude Lake Management on cost for year-round pond maintenance. Bill stated that there were still some questions that weren't answered by the proposal such as whether they haul off debris collected from the pond and were there additional taxes added on for chemicals, etc. Their Annual cost was projected to be \$4284 which includes site/inspection visits twice a month March through November, and once a month December through February. Bruce expressed appreciation for the clean-out work Stephen and Adam Brown did on the pond. All feel the pond looks the best it has in quite some time. Stephen added that he feared the professional maintenance cost would be a stretch on our budget. He offered to submit a proposal for him to do the maintenance on a weekly basis for a small stipend. The board tabled this pending Stephen's submission.
- **Architectural Control** – Kristy advised that she has received two new petition submissions and both were for tree removal and replacement.
- **Social/Welcome Committee** – Judy advised that she has two new homeowners to welcome. One was out-of-town this past weekend and she hopes to get both their welcome packets delivered by this weekend. She thanked Gina for the name of homeowners on Cascades, John and Christina Mann and Kristy shared a text from the Curbows advising that the new homeowners on Parkmor Heights Ave are Jerry and LuAnn Rowlett.

OLD BUSINESS:

- **Nominating Committee** – Gina advised that she has recommended Barbara Fleming and Curt Hewitt to serve with Jon Sales on the nominating committee. She asked the board for names for them to vet. It was explained that the nominating committee usually goes out and finds volunteers to serve on the Board. The following names were given as potentials for the nominating committee to contact: Stephen England, John Fleming, Jarod or Cindy Webster, and Sharon Zeilmann.

Gina asked Judy to confirm the terms that were expiring in 2021. The Board also discussed that in 2019 we voted to increase the Board of Directors from 7 members to 9 members. We did not have enough people volunteer to serve in 2020 to increase to 9, but in 2021 we did increase to 8. We are hopeful for the year of 2022 and beyond, that we have a board of 9 so that each year there will be three coming off/going on for a three year term. Gina proposed that Stephen England serve on the Board for the remainder of this year to complete Rick Hermann's term, which expires at the end of 2021. All voted affirmative.

NEW BUSINESS:

- **Assessment Dues** – Bruce mentioned that he had been approached about changing the due date for the annual assessment payment. January 1st of each year can be challenging with end of year taxes and Christmas, etc. Judy mentioned that she too had been asked if we could rearrange this due date. After some discussion it was noted that any change would have to be approved by the HOA and the RCCs would have to be amended and submitted to the Recorder's Office. Since there is a fee involved and we might have other areas in the RCCs that needed to be updated, it was suggested that we present an amendment for the year of 2022 that would allow payment being delayed up to March 31, 2022 without any late fees being attached. This would give the Board time to review the RCCs for any additional changes or updates needed, while also granting a grace period to those requesting it. Judy will type up the proposed amendment and send to the Board for approval.
- **General Meeting** – Discussion was had on the lack of a meeting site now that the bank is charging \$50 to use their community room. Kristy volunteered to call around for potential sites. Judy stated that she would be absent from the meeting, but would prepare the proxy, ballots, amendment, sign-in sheets as well as the 2022 invoices. Judy will get these to Gina in time for the meeting on Thursday, November 18th.

Gina made a motion to adjourn the meeting, Bruce seconded it. All voted in favor.

Minutes taken and transcribed by Judy A. Robison.