

PARKMOR HEIGHTS HOMEOWNERS' ASSOCIATION  
BOARD OF DIRECTORS MEETING: 05/20/2021

Attendees: Gina Hewitt (President), Jon Sales (Vice-President), Bill Brandt (Treasurer), Kristina (Kristy) Burton-Vunesky (Asst. Secretary), Alice Scroggins (Asst. Treasurer), and Rick Hermann met via Zoom due to weather conditions making a meeting at the pool pavilion impractical. Judy Robison (Secretary) and Bruce Robison were unable to attend. Homeowners in attendance were Rachel Watkins of the pool committee.

Gina called the meeting to order at 7:03 p.m. and discussed the email she sent out regarding grass clippings and pet clean-up. She indicated she has been walking the neighborhood and things seem to be going better in those two areas.

**Secretary's Report:** Kristy advised that the minutes from the special Board meeting on 05/03/2021 had been emailed to all board members. She asked if any corrections needed to be made or if anyone had any questions regarding the minutes. No board member had any questions or corrections to be made. Bill made a motion to accept the minutes as written with Alice seconding the motion. All voted in favor.

**Treasurer's Report:** Bill reported current balances were: \$26,961.85 in checking and \$14,597.65 in Long Range Reserves. All homeowners are current on their 2021 dues. Bill discussed recent expenses including landscaping/mowing, the initial payment made to Wicker Well for the well at the pond, and the pool chairs. He indicated we now have eight new pool chairs and four new tables, with the association purchasing four of the chairs and the donation program covering the other four chairs and the four tables. The donation program was a success with all amounts spent on the extra chairs and tables now having been collected from donors. All chairs and tables are set up at the pool and they stack well when needed for storage. Bill indicated he felt we are in good shape on the budget. He discussed the recent value change made by the Assessor's Office. The previous valuation was \$18,510.00 and the new valuation is \$20,080.00 which is an increase of \$1,570.00. The resulting tax increase will be approximately \$115.00 per year and Bill believes we will be able to absorb this in the budget. Bill asked if anyone had questions or comments and with none brought forward Rick made a motion to accept the treasurer's report. Jon seconded the motion. All voted in favor.

**COMMITTEE REPORTS:**

- **Pool Committee** – Bill stated Buster Crabbe uncovered the pool and cleaned it on Monday and Jon began to fill the pool after the cleaning was completed. Maverick Electric installed two lights in the pool today. Lights will come on between 8:00 p.m. and 10:30 p.m. All lights are working with a few bulbs needing to be replaced which will be done prior to pool opening. Balance due to Maverick Electric for the work they completed is \$450.00. Bill plans to talk to Buster Crabbe tomorrow regarding testing the chemicals in the pool. He called Republic Trash to have trash service started after Memorial Day. Rachel thanked the board, especially Bill, for their work to get new pool furniture secured. She indicated May and June sign up for pool duty has been completed and the pool committee is currently in need of eight more volunteers for pool duty. She also discussed the pool custodian applications. There were two applications. One will be chosen, and she will check with the other to see if they can be back-up. This Sunday

she plans to pull out all the chairs and do some regular cleaning of the pool area to have it ready for the holiday weekend next week. Rachel suggested we keep the old chairs as a back-up since we have the room to store them. Bill discussed the need to go through the utility room to clean it up and organize it. Rachel agreed. Both suggested we need to discuss with those with previous knowledge of the pool to see what items can be discarded. The issue of supplies was brought up and Bill indicated he would pick up any needed supplies. Kristy asked about the pool duties for those doing nightly checks and Rachel indicated the person on duty goes to the pool each night about 10:00 p.m. for closing to pick up, turn off lights, and check for any problems. The sign-up list will be emailed to Gina and she will forward it on so those interested in helping can contact Rachel. The pool is on track to be opened on Friday, May 28, 2021. Jon asked if Buster Crabbe has mentioned anything about price increases due to chlorine shortages and Bill indicated he had not heard anything about changes in price.

- **Grounds Committee** – Rick indicated the landscaping expense Bill mentioned in the Treasurer’s Report was for mulch he purchased. He spread this mulch around the grounds, mostly in the beds in the pool area. Rick reported the irrigation system was started by Shear Grasslands and that one head needs some work. It currently has tree roots around it that Rick indicated he will fix. He gave a report on the well and stated that Wicker Well has not yet completed the work but anticipates they will soon. He reported we have not used the well for ten days due to all the rain we have had. He indicated he and Bruce will use some concrete based fill product to seal a hole in the concrete sump pump pad as well as flex seal for leaks. Rick requested some back-up for the irrigation system and other grounds issues for times he is not available.
- **Architectural Control Committee** – Alice stated that the ACC has processed four requests since the April meeting. Two for landscaping, one for windows, and one for a roof.
- **Social/Welcome Committee** – Gina reminded the Board that Rosemary and Fred Ravenscroft, having long served on the welcoming committee, have stepped down. Until a new committee can be established Gina, Judy, and Alice are filling the gap. Gina welcomed two new neighbors and provided them with all the necessary information and pool keys.

### **NEW BUSINESS**

**Solar Panels:** Gina stated that she wanted to explore this topic with the Board, but since Bruce was interested in being part of the discussion we would meet later to discuss. In the meantime, she will forward information to all Board members to look over. The meeting date is TBD.

Next Board meeting is scheduled for Thursday, June 24, 2021 at 7:00 p.m. Gina will contact the bank and fire station for meeting options. Gina adjourned the meeting at 7:30 p.m.

Minutes taken and transcribed by Kristina Burton-Vunesky