

# **Parkmor Heights HOA Board Meeting Minutes**

12-28-21

## **I. Call to order**

Gina Hewitt called the meeting to order at 7:21. The meeting was held at 906 Yellowstone, and on Zoom.

## **II. Roll call**

Board members present – Gina Hewitt, Michael Angelo, Jon Sales, John Fleming, Stephen England, Kevin Stearns, Kristy Burton-Vunesky (Zoom), Alice Scroggins (Present & Zoom)

Board members absent – Judy Robison

## **III. Approval of minutes from last meeting**

Gina Hewitt read the minutes from the October meeting, and referenced November General meeting minutes, which were emailed to the board. No further corrections needed.

Motion to Accept/Second – Jon Sales/John Fleming Passed.

## **IV. Treasurer report**

- a) Alice presented December to date financial numbers. The point in time overage over budget was \$589.38. This does not include the recommended \$2000.00 transfer to the money market account
- b) To date (12/28/21), 26 neighbors have paid dues. The initial deposit of dues money will occur in January after 2021 financials have been closed.
- c) The \$2000.00 transfer will occur in January after ensuring that sufficient funds are available for additional expenses.
- d) Stephen did receive correspondence for the outstanding bill from Shear Grasslands. Expense was approved, Alice will pay prior to yearend (\$69.78).

## **V. Pool**

- a) Jon contacted Buster Crabbe to get an idea of possible 2022 rate increase. Buster Crabbe was not certain yet but has estimated a 3% increase

## **VI. Grounds**

- a) Stephen fixed an issue with the pond pump via a reset
- b) A great deal of debris (leaves etc.) has been removed from the pond
- c) Stephen continues to consider alternatives to repair the windmill. The current consideration involves Stephen doing the work; remove the windmill, repair, and reinstall. Gina reminded the group that she has some of the parts at her house. Stephen will gather needed estimates and bring to the board in a later meeting.

## **VII. Architecture**

- a) Kristi advised 3 requests have been received

- (1) One roof
- (2) Two landscaping – both forms were incomplete, and the committee is waiting for resubmission of these.

#### **VIII. Welcome Committee**

- a) Gina advised that she and Judy met with Christina and Jonathan Mann
- b) 2 houses are currently for sale, with one of these under contract

#### **IX. New Business**

- a) Stephen's pond proposal
  - (1) Reviewed and passed
- b) New Officers/Terms/Committee Positions
  - (1) John Fleming will hold the 1-year term
  - (2) Stephen England, Kevin Stearns, Michael Angelo will hold 3-year terms
- c) New Officers approved
  - (1) President – Kevin Stearns
  - (2) Assistant Secretary – Michael Angelo
  - (3) General Board members – Gina Hewitt, Stephen England
  - (4) Welcome Committee – John Fleming (replaces Gina)
  - (5) Assistant Treasurer – decided that this position will not be needed in 2022
  - (6) Architectural Committee Chair – position open due to Kristi's resignation
    - (a) Current suggestions - Rick Akins, Adam/Susan Brown
      - (i) Stephen will speak to Adam/Susan
      - (ii) Kevin will speak to Rick
      - (iii) If both are interested in serving, Alice will step down from committee

#### **X. 2022 Board Meeting dates and general topics**

Discussion was held regarding holding board meetings in neighbor homes, instead of at the church. Those attending this meeting were generally in favor but no decisions were made. (After posting the minutes for review, additional considerations were brought up for ADA compliance and the accommodation of additional neighbors, should they wish to attend a non-general meeting.)

- a) March 17 – general business, update on HOA dues collection
- b) May 19 – include pool chair (Chrystal James) to discuss pool opening
- c) August 18 – pool closing
- d) October 13 – nominating committee
- e) November 17 – general meeting
- f) December 29 – year end wrap-up, officer elections

Gina Hewitt adjourned the meeting at time.

Minutes submitted by: Alice Scroggins